



MIAMIBEACH

RECEIVED

2008 OCT 13 AM 10:43

OFFICE OF THE CITY MANAGER
LTC # 260-2008

CITY CLERK'S OFFICE
LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: October 10, 2008

SUBJECT: **PROPOSED EVALUATION COMMITTEE FOR REQUEST FOR PROPOSALS (RFP) NO. 32-07/08, FOR AN INSURANCE BROKER OF RECORD, FOR PROPERTY AND LIABILITY INSURANCE AS NEEDED FOR THE CITY OF MIAMI BEACH, FLORIDA.**

The purpose of this LTC is to update the Mayor and City Commission on Request for Proposals (RFP) No. 32-07/08, For An Insurance Broker of Record, For Property and Liability Insurance As Needed for the City of Miami Beach, Florida.

The RFP was issued with the intent of entering into an agreement with a Broker of Record for a three (3) year period, effective January 26, 2009, with two (2) one-year options to renew.

I am considering appointing the following individuals to serve on the Evaluation Committee for the above subject RFP:

Julio Magrisso, CMB Assistant Director - Parks and Recreation
James Sutter, CMB Internal Auditor
Oren Lieber, Resident, Attorney, and Member of the City Safety Committee
Josephine Pampanas – Leadership Academy Graduate
Kristen Tigner – CMB Assistant Director - Human Resources

Alternates:

Andrew Terpak, Director – Fleet Management Division
Katie Yanke, Financial Analyst – Finance Department

If you have any comments or questions regarding these appointments, please contact my office by October 17, 2008.

Thank you.

c: Cliff Leonard, Risk Manager
Gus Lopez, Director – Procurement Division