



MIAMI BEACH

OFFICE OF THE CITY MANAGER

NO. LTC # 169-2008

LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: June 19, 2008

SUBJECT: Recent Appointments to the Building Department

The purpose of this LTC is to inform the Mayor and City Commission that Thomas Velazquez will no longer be serving as the City's Building Director/Building Official.

I have appointed Jorge Gomez, Planning Director, to serve as the Interim Building Director effective immediately. Jorge will also continue to serve as Planning Director during this time period. As you all know, Jorge brings years of administrative experience and is very knowledgeable about the building industry. I know he will serve successfully in this new additional role, even though it is on an interim basis.

I have also asked Richard McConachie to return to the City and serve as the Interim Building Official effective June 23, 2008. As you may recall, Richard retired from the City this past March and had most recently served as the Assistant Building Director. Prior to being appointed the Assistant Director, Richard held numerous positions within the Building Department since joining the City in 1983. Richard is board certified and meets all the requirements to serve in the capacity as the City's Building Official.

As you can note, I have opted to separate the roles and responsibilities of the Building Director and the Building Official. I believe separating these two functions will ensure that there are sufficient resources dedicated to focusing on each distinct area of responsibility in the department, and ultimately better serve the Department and our external and internal customers.

I would also like to take this opportunity to announce that effective in approximately sixty (60) days, Alex Rey will assume the position of Building Director. Alex held the position of Town Manager for the Town of Miami Lakes since October 2002.

With almost twenty (20) years of service in the Miami-Dade County government, Alex brings with him a wealth of knowledge and experience. Prior to his service in the Town of Miami Lakes, Alex served as the Assistant Director for the Office of Management and Budget for Miami-Dade County from 1997 to 2002. From 1983 to 1997, Alex worked in the Miami-Dade Transit Agency, ending his tenure at that agency as the Assistant Director for Administration. I have attached a copy of his resume for your information.

Please join me in welcoming Alex to our team. I am confident he will be a valuable asset to the Building Department and our entire organization.

If you have any questions, please feel free to contact me.

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ALEX REY



CAREER GOAL: To serve in an executive position in government or the private sector where I can best utilize my knowledge and experience acquired over the last twenty five years to continue to improve the delivery of services to the public.

EMPLOYMENT HISTORY:

Town of Miami Lakes, October 2002 to present

Town Manager

The position of Town Manager serves as Chief Executive under a Council-Manager form of government for the Town of Miami Lakes. The Town of Miami Lakes is a 27,700 resident community, with a mixture of industrial, office and residential areas.

The Town's first Council was seated in April 2001, and, as the Town Manager for the initial years of the Town, I was responsible for creating all of the various departments in the Town, including but not limited to Building, Planning and Zoning, Police, Finance, Public Works and Engineering, Code Enforcement, Information Technology, Clerk's Office and other support areas.

As Town Manager implemented an outsourcing approach to service delivery, where the Town only has 25 full-time employees, but engages over 150 employees from various companies to supplement the service delivery. The Operating and Capital budget for FY 2007-08 is approximately \$25 million.

The Town of Miami Lakes is managed through a Strategic Planning – Business Planning process, and detailed medium range plans guide all of the infrastructure improvements in the Town. These include the road resurfacing plan, storm water prioritization and improvement plan, parks development master plans, and financial plans.

Miami-Dade County, 1983 to 2002

1997 to 2002 Assistant Director - Office of Management and Budget (OMB)

The Office is responsible for preparing the Miami-Dade County \$5 billion operating and capital budgets as well as providing managerial and technical support to the County Manager's Office. The Budget Coordinator is an executive management position within OMB.

Responsibilities included representing the County in negotiations with Municipal Advisory Committees for the formation of new municipalities and with existing cities for the annexation of unincorporated areas, working with the new municipalities for the transition of County services, and developing and analyzing policy and service level alternatives for incorporation/annexation.

Additional responsibilities included developing revenue enhancement opportunities such as tax advantage leases that have generated over \$25 million in new revenues for the County, support of the Mayor's Efficiency and Competition Commission, preparing the County's five-year financial plan and departmental business plans, serving on the County Manager's Finance Committee.

1983- 1997 Miami-Dade Transit Agency

Metro-Dade Transit Agency is responsible for providing bus, rail, people-mover and paratransit services in the Miami-Dade Metropolitan area. It is the 15th largest transit agency in the United States with an annual operating budget of over \$200 million per year and 2,600 employees.

1993 to 1997 Assistant Director for Administration

Responsible for policy development, supervision and direction of issues relating to budgeting, grants management, financial planning, audits, revenue collection, information services, procurement and contracts, materials distribution, warranty, joint development, leasing activities, advertising contracts, labor relations, training, and employee relations,

Supervised a total of 240 positions working in these diverse areas with direct responsibility for an annual operating budget of over \$20 million per year in these areas.

Represent the Agency in relations with the Federal Transit Administration, State Department of Transportation, municipal administrators, regional transit agencies, private developers and director of the Transportation and Railroad and Assurance Company Ltd., a captive insurer providing excess liability coverage.

1989 to 1993 Chief, Management and Information Services

Supervised three major areas of responsibility: Budget and Grants, Management Services, Information Services with a total staff of 35 people.

The Budget and Grants section was responsible for performing and ensuring compliance with all activities required to receive Federal, State and local funds; preparing and managing annual operating and capital budgets, as well as multi-year project budgets for the agency. The Management Services section was responsible for financial planning, revenue and ridership forecasting, performance auditing and monitoring. The Information Services section is responsible for operating and maintaining MDTA's computers and computer communications network.

1986 to 1989 Manager, Management Services

Responsible for performing productivity studies and operational audits; evaluating the agency's performance; evaluating special projects and developing a comprehensive reporting system. Supervised a staff of 9 people.

Responsible for preparing, reviewing and monitoring capital and operating budgets; monitoring and projecting transit ridership and revenues; preparing, submitting, receiving and administering Federal and State grants. Acting as liaison between MDTA and Federal and State agencies.

1983 to 1986 Management Productivity Analyst III (Project Leader)

Responsible for providing direction and technical support to junior analysts, as well as developing project schedules, reporting progress, performing analysis, and preparing and presenting final reports on efficiency related projects.

EDUCATIONAL HISTORY:

1981-1982 M.S. Industrial Engineering.
Oklahoma State University
(All But Thesis)

1977-1981 B.S. Industrial Engineering and Management
Oklahoma State University.

REFERENCES: Supplied upon request

LANGUAGES: English and Spanish

ACTIVITIES: Serves as volunteer soccer coach for over 15 years providing training and guidance to under-privileged children in the community.