

CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139
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COMMISSION MEMORANDUM

To: Mayor David Dermer and
Members of the City Commission

Date: April 14, 2004

From: Jorge M. Gonzalez
City Manager

A handwritten signature in black ink, appearing to read "Jorge".

Subject: REQUEST FOR APPROVAL TO AWARD A CONTRACT TO MASTER MECHANICAL SERVICE, INC. PURSUANT TO INVITATION TO BID NO. 6-03/04, FOR THE CARL FISHER CLUB HOUSE HVAC RENOVATIONS IN THE AMOUNT OF \$44,875.

ADMINISTRATION RECOMMENDATION:

Approve the Award.

BID AMOUNT AND FUNDING:

\$44,875 Funds are available from Property Management Account 520.1720.000674

ANALYSIS:

Invitation to Bid No. 06-03/04 (the "Bid") was issued on February 4, 2004, with an opening date of March 11, 2004. BidNet issued bid notices to 22 prospective bidders. Additionally, the Procurement Division sent the bid announcement to the Blue Book online bidding system "B-Bid", and four other construction related websites, thus inviting at least another 78 prospective bidders. The notices resulted in the receipt of five (5) bids.

The work specified in the Bid consists of furnishing all labor, machinery, tools, means of transportation, supplies, equipment, materials, and services necessary for the HVAC (Heating, Ventilating, Air Conditioning) renovations at the Carl Fisher Club House. The Bid was issued with an Add Alternate for the additional cost of replacing all existing electrical disconnects with stainless steel electrical disconnects.

Contractor shall remove five (5) existing air conditioning units located on the roof. All existing support steel shall be replaced. Contractor shall furnish and install five (5) new air conditioning units, support steel, duct work, controls, electrical, plumbing, crane, duct smoke detectors, engineering drawings and be licensed to pull all permits necessary to successfully complete the work.

The lowest and best bid was received from Master Mechanical Service, Inc. This contractor has been in business for 20 years as a specialty mechanical contractor (AC). The Procurement Division obtained favorable references from the following agencies:

- Hialeah Housing Authority
- Keystone Property Management, Inc.
- Estefan Enterprises
- Pacific Time Restaurant
- Groden Stamp Construction Inc.
- Chiquita Fresh N.A.

The Contractor will procure Performance and Payment Bonds, each in the amount of 100% of the contract price. This project shall be substantially completed with **fifteen (15)** calendar days from the issuance of the second Notice to Proceed and completed and ready for final payment within **seven (7)** calendar days from the date certified by the Project Manager as date of Substantial Completion.

The City Commission rejected the sole bid received in the amount of \$72,487 as a result of a previous bid process at its December 11, 2002 meeting because it exceeded the allocated budget (\$35,000). Re-issuance of this bid resulted in \$27,612 savings to the City.

RECOMMENDATION

Based on the analysis of the bids received, it is recommended that the City award the contract for the base bid only to the lowest and best bidder, **MASTER MECHANICAL SERVICE, INC.**

BID TABULATION

VENDOR NAME	BASE BID	ADD ALTERNATE
Master Mechanical Service Inc.	\$ 44,875	\$ 2,480
Thermal Concepts, Inc.	\$ 48,300	\$ 3,000
Hill York Service	\$ 53,050	\$ 2,500
Thermo Air, Inc.	\$ 74,330	\$ 2,890
City Air, Inc.	\$ 84,100	\$ 10,000