

**CITY OF MIAMI BEACH
COMMISSION ITEM SUMMARY**



Condensed Title:

Request for Approval to Award a Contract to Brinks, Inc., for Armored Car Security Services to the City of Miami Beach.

Issue:

Shall the City Commission award a contract to Brinks, Inc.?

Item Summary/Recommendation:

The City's Parking and Finance Departments require the services of a qualified Armored Car Company to provide revenue pickup from different locations throughout the City on a daily basis.

This contract shall commence on July 7, 2003, and shall remain in effect for a period of two (2) years. Providing Brinks will agree to the same terms and conditions of the current contract, this contract may be extended for an additional two (2), one (1) year periods if mutually agreed upon by both parties.

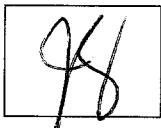
An estimated decrease of \$128.76 per week for next day delivery and a \$67.76 decrease per week for same day delivery will be realized. Charge for bag pickup in excess of 30 bags will also decrease from .45¢ to .25¢ per bag.

Based on the analysis of the bids received, it is recommended that the contract be awarded to Brinks, Inc. in the estimated annual amount of \$31,656, Pursuant to Bid No. 28-02/03, To Provide Armored Car Services.


Advisory Board Recommendation:

N/A


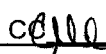

Financial Information:

Source of Funds:		Amount	Account	Approved
	1	\$5,460.	142.6976.000325	
	2	\$10,920.	480.0463.000325	
	3	\$7,684	480.0462.000325	
	4	\$4,732.	011.0361.000.325	
	5	\$2,860.	011.0970.000325	
Finance Dept.	Total	\$31,656.		

City Clerk's Office Legislative Tracking:

Gus Lopez, extension 6641. 

Sign-Offs:

Department Director	Assistant City Manager	City Manager
SF 		JMG  per

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AGENDA ITEM

C2C

DATE

6-11-03

CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139
www.miamibeachfl.gov



COMMISSION MEMORANDUM

To: Mayor David Dermer and
Members of the City Commission

Date: June 11, 2003

From: Jorge M. Gonzalez *J. Pacheco for*
City Manager

Subject: **REQUEST FOR APPROVAL TO AWARD A CONTRACT TO BRINKS INC., PURSUANT TO BID NO. 28-02/03, TO PROVIDE ARMORED CAR SECURITY SERVICES IN THE ESTIMATED ANNUAL AMOUNT OF \$31,656.**

ADMINISTRATION RECOMMENDATION

Approve the Award.

AMOUNT AND FUNDING:

- \$5,460. Funds available from Account No. 142.6976.000325 for 7th Street Garage
- \$10,920. Funds available from Account No. 480.0463.000325 for the 13th & 17th Street Garages
- \$7,684. Funds available from Account No. 480.0462.000325 for the coin room
- \$4,732. Funds available from Account No. 011.0361.000325 for Finance
- \$2,860. Funds available from Account No. 011.0970.000325 for the Golf Course

ANALYSIS:

The City's Parking and Finance Departments require the services of a qualified Armored Car Company to provide revenue pickup from different locations throughout the City on a daily basis. The City prepares, packages and properly marks each shipment in sealed packages(s) or container(s). The pickup of cash from each Parking garage will be made seven (7) days a week, and delivered within the next business day to SunTrust Bank. The pickup of cash from the Finance Department will be made five (5) days a week, and delivered the same day to the SunTrust Bank.

This contract shall commence on July 7, 2003, and shall remain in effect for a period of two (2) years. Providing Brinks will agree to the same terms and conditions of the current contract, this contract may be extended for an additional two (2), one (1) year periods if mutually agreed upon by both parties.

In the event that the contract is held over beyond the term herein provided, it shall only be on a month-to-month basis, and shall not constitute an implied renewal of the contract. Said month-to-month extension shall be upon the same terms of the contract and at the compensation and payment provided therein.

ADDITIONS/DELETIONS OF FACILITIES:

Although this Bid identifies specific facilities/areas to be serviced, Brinks, Inc. agrees and understands that any facility/area may be added/deleted to/from the contract at the option of the City. When an addition to the contract is required, Brinks shall be invited to submit price quotes for these new facilities. If Brinks quotes are comparable with prices offered for similar services, the contract may be awarded in the best interest of the City.

Safeguards for the City's protection have been made a part of this contract. Brinks shall provide evidence of required insurance within fifteen (15) calendar days after notification of award of the Contract.

RESPONSIBILITY OF BRINKS

1. Brinks shall provide a minimum of two (2) trained armed and properly licensed (Security Officer Class "D" and firearms license Class "G") employees per truck.
2. Brinks shall pick-up from the locations listed below daily between 8:00 AM and 10:00 AM, seven (7) days a week, with the exception of Christmas Day. The 1700 Convention Center Drive facility will be picked up five (5) days a week, Monday through Friday. Coin bags at 1130 Washington Avenue, suite 100 facility will be picked up five (5) days a week, Monday through Friday between 10 a.m. and 1:00 p.m.
 - a. 7th Street garage, 210 7th Street, Miami Beach
 - b. 13th Street garage, 1301 Collins Avenue, Miami Beach
 - c. 17th Street garage, 601 17th Street, Miami Beach
 - e. 1130 Washington Ave, suite 100, Miami Beach (Coin bags Monday – Friday between 10:00 a.m. and 1:00 p.m.)
 - f. 1700 Convention Center Drive (Monday - Friday)
 - g. 2301 Alton Road Miami Beach Golf Course (Monday & Friday)
3. Certified signatures of each authorized collector, and written notice of changes must be furnished to each location listed above.
4. The City agrees to prepare and package each shipment in sealed package(s) or container(s) and mark it properly. The value of the contents must be legibly shown on the outside of each package. Brinks has the right to refuse a pick-up if any package is not properly marked.
5. Brinks is liable for packages and monies upon signing a receipt for such items, and giving that receipt to a designated authorized City representative.

6. Delivery will be to, (currently, but subject to change) SunTrust Bank Miami, NA, located at 8750 NW 21st Terrace, Miami, Florida 33172.

A secure, fire resistant vault - necessary to secure City funds over night shall be provided.

EMERGENCY SERVICE

Brinks shall provide 24 hours, 7 days a week emergency service to the City under the resulting contract. During regular working hours (Monday through Friday, 8:00 a.m. to 5:00 p.m.) emergency service response time shall be within eight (8) hours after notification by the City. During other than regular working hours, the emergency response time shall be within four (4) hours after notification by the City.

EMPLOYEES ARE RESPONSIBILITY OF BRINKS

All employees of Brinks shall be considered to be, at all times, the sole employees of Brinks under its sole direction and not an employee or agent of the City . Brinks shall supply competent and physically capable employees. The City may require Brinks to remove an employee it deems careless, incompetent, insubordinate or otherwise objectionable and whose continued employment on the City's property is not in the best interest of the City. Each employee shall have and wear proper identification.

LIABILITY

Brinks shall assume the entire liability for any loss of any shipment in the amount(s) specified at the time of receipt from the department until such time as the delivery is made to its proper destination.

Excess Liability/Insurance can be assessed or becomes applicable after the first \$50,000 cash shipment. When the first \$50,000 per shipment is exceeded, excess liability charges may be assessed at the rate specified . No liability shall be assessed on any shipments which may be reconstructed (e.g. checks).

The City shall give written notice to Brinks as soon as practical but not later than thirty (30) days upon knowledge of loss.

Brinks shall be responsible for the return City supplied Deposit bags, cans or packages. Any bags, cans or package not returned by Brinks shall either be replaced by Brinks or Brinks shall reimburse the City at the current replacement cost.

Items furnished by Brinks: bags, seals, sealing machines and identification tags and other supplies required by Brinks are to be furnished by Brinks at no additional cost to the City.

Invitation to Bid 28-02/03 (the "Bid") was issued on April 18, 2003, with an opening date of May 16, 2003. As a result of questions received from prospective bidder, two (2) Addendums were issued. DemandStar by Onvia issued bid notices, resulting in 4 in the planholders list. Procurement sent out four (4) additional bid notifications to prospective bidders found via the internet and phone book which resulted in the receipt of four (4) responsive bids.

References have been checked by Procurement staff, Brinks comes highly recommended. Brinks, Inc is the oldest and largest provider of armored car services. Brinks has been in business since 1859 and is located in 47 countries. Brinks operates 200 branches in the U.S. and Canada with nearly 44,000 personnel and 8,000 vehicles.

ANTICIPATED SAVINGS

When the results of this Bid are compared to the existing contract, an estimated decrease of \$128.76 per week for next day delivery and a \$67.76 decrease per week for same day delivery will be realized. Charge for bag pickup in excess of 30 bags will also decrease from .45¢ to .25¢ per bag.

CONCLUSION

Based on the analysis of the bids received, it is recommended that the contract be awarded to Brinks, Inc. in the estimated annual amount of \$31,656, Pursuant to Bid No. 28-02/03, To Provide Armored Car Services.

	CURRENT CONTRACT	AT SYSTEMS	BRINKS	DUNBAR	LOOMIS FARGO & CO.
7th Street garage, 210 7th St					
COST PER WEEK NEXT DAY DELIVERY	\$124.38	\$128.60	\$105.00	\$131.25	\$112.00
COST PER WEEK SAME DAY DELIVERY		NB	\$116.00	NB	\$397.00
13th Street garage, 1301 Collins Avenue					
COST PER WEEK NEXT DAY DELIVERY	\$124.38	\$128.60	\$105.00	\$131.25	\$112.00
COST PER WEEK SAME DAY DELIVERY		NB	\$116.00	NB	\$397.00
17th Street garage, 601 17th Street					
COST PER WEEK NEXT DAY DELIVERY	\$124.38	\$128.60	\$105.00	\$131.25	\$112.00
COST PER WEEK SAME DAY DELIVERY		NB	\$116.00	NB	\$397.00
Coin bags 1130 Washington Ave,					
COST PER WEEK NEXT DAY DELIVERY	\$124.38	\$191.28	\$112.00	\$247.50	\$80.00
COST PER WEEK SAME DAY DELIVERY		NB	\$124.00	NB	\$332.00
1700 Convention Center Drive					
COST PER WEEK NEXT DAY DELIVERY	\$86.54	\$92.80	\$85.00	\$85.00	\$80.00
COST PER WEEK SAME DAY DELIVERY	NB	NB	\$91.00	NB	\$332.00
2301 Alton Road Golf Course, MONDAY & FRIDAY ONLY					
COST PER WEEK NEXT DAY DELIVERY	\$101.68	\$92.80	\$45.00	\$40.50	\$80.00
COST PER WEEK SAME DAY DELIVERY	NB	NB	\$55.00	NB	\$332.00
PER WEEK TOTALS NEXT DAY DELIVERY	\$685.76	\$762.68	\$557.00	\$766.75	\$576.00
PER WEEK TOTALS SAME DAY DELIVERY	NB	NB	\$618.00	NB	\$2,187.00
% change		11%	-19%	12%	-16%
Charge for coin bag pick-up in excess of 30 bags at 1130 Washington Avenue					
COST PER WEEK NEXT DAY DELIVERY	\$0.45	\$1.00	\$0.25	\$1.00	\$0.45
COST PER WEEK SAME DAY DELIVERY		NB	\$0.25	NB	\$0.45
% change		122%	-44%	122%	0%

Excess liability charge (per thousand dollars above \$50,000)	\$0.30	\$0.20	\$0.10	\$0.26	\$0.30
Payment Terms: 2%/10 EOM. If other specify here		Net 30	\$0.00	net 30	\$0.00

Note: Brinks hourly rate is as shown plus they give benefits.

Note: Dunbar, will not supply canvas bags for coins, only plastic coin bags at a charge of \$44./carton of 100