

**CITY OF MIAMI BEACH
COMMISSION ITEM SUMMARY**



Condensed Title:

Request for Approval to Award a Contract to Neighborhood Maintenance, Inc. and Florida Lawn Service, Inc., Pursuant to Invitation to Bid No. 08-04/05 for Landscape Maintenance Services for the Beachwalk, Boardwalk and Spoil Areas, in the Estimated Annual Amount of \$275,804.

Issue:

Shall the City Commission Approve the Contract Award?

Item Summary/Recommendation:

The purpose of Invitation to Bid No. 08-04/05 (the "Bid") is to establish a contract, with a qualified vendor for the provision of landscape maintenance services in accordance with the bid specifications.

It is recommended that Neighborhood Maintenance, Inc. be awarded a contract for the Beachwalk and Boardwalk while Florida Lawn Service, Inc. is awarded a contract for the Spoil Areas.

The maintenance period shall begin 10 days after receipt of a notice to proceed, and continue for a period of three (3) years, pending available funding. The City of Miami Beach has the option to renew the contract at its sole discretion for an additional two (2) year period on a year-to-year basis.

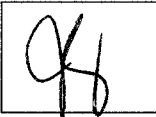
Neighborhood Maintenance Inc. was established in November 2003 as a Lawn/Landscape/Tree Service maintenance provider. Contractor will procure Performance Bond in the amount of \$100,000, (\$50,000 per location) and a Payment Bond in the amount of \$50,000 (\$25,000 per location) per year for the duration of the contract.

APPROVE THE AWARD OF CONTRACTS

Advisory Board Recommendation:

N/A

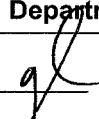
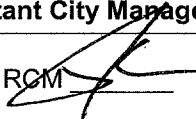
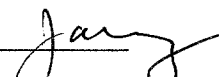
Financial Information:

Source of Funds:	Amount	Account	Approved
 Finance Dept.	1	\$170,153	011.0940.000312
	2	\$105,651	City Center RDA
	3		
	4		
	Total	\$275,804	

City Clerk's Office Legislative Tracking:

Gus Lopez, Ext. 6641

Sign-Offs:

Department Director	Assistant City Manager	City Manager
GL  KS _____	RCM 	JGM 

AGENDA ITEM R2A
DATE 6-8-05

CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139
www.miamibeachfl.gov



COMMISSION MEMORANDUM

To: Mayor David Dermer and
Members of the City Commission

Date: June 8, 2005

From: Jorge M. Gonzalez
City Manager

A handwritten signature in black ink, appearing to read 'Jorge'.

Subject: **REQUEST FOR APPROVAL TO AWARD A CONTRACT TO NEIGHBORHOOD MAINTENANCE, INC. AND FLORIDA LAWN SERVICE, INC., PURSUANT TO INVITATION TO BID NO. 08-04/05 FOR LANDSCAPE MAINTENANCE SERVICES FOR THE BEACHWALK, BOARDWALK AND SPOIL AREAS, IN THE ESTIMATED ANNUAL AMOUNT OF \$275,804**

ADMINISTRATION RECOMMENDATION:

Approve the Award.

BID AMOUNT AND FUNDING:

\$ 275,804 Funds are available from General Fund 011.0940.000312 in the amount of \$170,153; and from City Center RDA in the amount of 105,651.

ANALYSIS:

The purpose of Invitation to Bid No. 08-04/05 (the "Bid") is to establish a contract, with a qualified vendor for the provision of landscape maintenance services for the Beachwalk, (1400 – 2100 Collins Avenue) Boardwalk (2100 – 4600 Collins Avenue) and Spoil Areas (Citywide) in accordance with the bid specifications. In general the spoil area is the area west of the western edge of the dunes to the eastern edge of the coral rock wall. In areas where there is not a coral rock wall it is from the western edge of the dune to the next point of city owned property contiguous to the spoil area. Specifically locations were listed in the bid documents.

The Bid was issued on March 11, 2005 with an opening date of May 5, 2005. Bidnet issued bid notices to twenty (20) prospective bidders. Additionally, the Procurement Division sent the bid announcement to the Blue Book online bidding system to further increase vendor outreach. The notices resulted in the receipt of four (4) bids.

The maintenance period shall begin 10 days after receipt of a notice to proceed, and continue for a period of three (3) years, pending available funding. The City of Miami Beach has the option to renew the contract at its sole discretion for an additional two (2) year period on a year to year basis.

In the event the City of Miami Beach exercises its option to renew beyond the initial three (3) year contract, the contract prices and any other terms the city may choose to negotiate, will be reconsidered for adjustment 90 days prior to the renewal date due to increases or decreases in labor costs; but in no event will the prices be increased or decreased by a percentage greater than the percentage change reflected in the C.P.I as published by the U.S. Department of Labor.

Based on the analysis of the four (4) bids received, Everglades Environmental submitted the lowest bid for Item #2 – Boardwalk and Item #3 – Spoil Areas Citywide, however when asked if they would accept an award of a contract for those two areas only, they stated that their bid was an “All or Nothing” bid and would not accept under those conditions. Everglades’ bid was lower than other bidders since they did not include a price for the following items in their schedule of values: 1) Turf Mowing; 2) Grass Trimming and Edging; and 3) Turf Fertilization.

It is therefore recommended that the City Commission approve the award of a contract to Neighborhood Maintenance, Inc. for the Beachwalk and the Boardwalk and to Florida Lawn Service, Inc. for the Spoil Areas.

The Bid total for the two locations (**\$161,840** from Neighborhood) and the total for the one location (**\$73,890** from Florida Lawn) include 34 full service visits annually for each location. The project manager may, at his discretion authorize the Contractor to perform additional work, including, but not limited to, mowing, trimming, weeding, edging, litter pickup, repairs and replacements (“**landscape maintenance service type work under normal circumstances**”) when the need for such work arises. The Project Manager will request quote(s) from the contractor which may be negotiated as required to obtain a fair and reasonable price. Should negotiations be unsuccessful, the Project Manager may request quotes from other contractors for the additional work. Contingency funds in the amount of **\$40,074** (17% of contract amount) are available for additional work.

Neighborhood Maintenance Inc. was established in November 2003 as a Lawn/Landscape/Tree Service maintenance provider. Contractor will procure Performance Bond in the amount of \$100,000, (\$50,000 per location) and a Payment Bond in the amount of \$50,000 (\$25,000 per location) per year for the duration of the contract. The Procurement Division obtained favorable references from the following agencies:

- **Spec A Dream Home, Inc.:** “Work is performed on schedule and in a neat/professional manner. I would recommend this company.”
- **Poolscape Design, Inc.:** “They consistently provide us great landscaping service. We recommend them highly.”
- **Rodwins Paving:** “The quality of work is excellent and very professional. Very detailed oriented. Excellent Company to work with”.
- **Metro Construction Group:** “Their performance is excellent and very professional.

Florida Lawn has provided landscape maintenance services for the City of Miami Beach for several years. They will procure Performance Bond in the amount of \$50,000, (\$50,000 per location) and a Payment Bond in the amount of \$25,000 (\$25,000 per location) per year for the duration of the contract.

SERVICE EXCELLENCE STANDARDS: Excellent Customer Service is the standard of the City of Miami Beach. As contract employees of the City, these workers will be required to conduct themselves in a professional, courteous and ethical manner at all times and adhere to the City's Service Excellence standards.

CONCLUSION

Based on the analysis of the bids received, it is recommended that the City award the contract to **NEIGHBORHOOD MAINTENANCE, INC.** for the Beachwalk and Boardwalk locations and to Florida Lawn Services, Inc. for the Spoil Areas based on the lowest and best bid received for each location.

BID TABULATION:

See attached Bid Tabulation.

			EVERGLADES ENVIRONMENTAL		NEIGHBORHOOD MAINTENANCE, INC.		FLORIDA LAWN SERVICES, INC.		SUPEROR LANDSCAPING	
Item	Description	Qty	Unit Price	Total \$	Unit Price	Total \$	Unit Price	Total \$	Unit Price	Total \$
1	BEACHWALK (1400 – 2100 Collins Ave.)	34	\$3,638.58	\$123,712.00	\$2,655.88	\$90,300.00	\$1,585.00	\$111,000.00	\$4,787.41	\$162,772.00
2	BOARDWALK (2100 – 4600 Collins Ave.)	34	\$1,384.24	\$47,064.00	\$2,104.12	\$71,540.00	\$1,190.00	\$126,210.00	\$5261.35	\$178,886.00
3	SPOIL AREAS - CITYWIDE	34	\$1,262.82	\$42,936.00	\$2,851.76	\$96,960.00	\$790.00	\$73,890.00	\$11,905.67	\$404,793.00
Base bid:				\$213,712.00		\$258,800.00		\$311,100.00		\$746,451.00
Percentage Discount allowed if awarded entire contract :										
	BEACHWALK (1400 – 2100 Collins Ave.)		0%	\$123,712.00	0%	\$90,300.00	1%	\$109,890.00	2%	\$159,516.56
	BOARDWALK (2100 – 4600 Collins Ave.)		0%	\$47,064.00	0%	\$71,540.00	1%	\$124,947.90	2%	\$175,308.28
	SPOIL AREAS - CITYWIDE		0%	\$42,936.00	0%	\$96,960.00	1%	\$73,151.10	2%	\$396,697.14
Base Bid w/discount:				\$213,712.00		\$161840.00		\$73,890.00		\$731,522.00
17% Contingency Funds:						\$27,512.00		\$12,561.00		
Total Award:						\$189,352.00		\$86,451.00		

NOTE: Everglades qualified their bid with an “all or none” offer, which was contrary to the Bid specifications. Additionally, Everglades omitted pricing from several schedule of value items that all bidders were required to submit pricing on.