

RESOLUTION NO. 2004-25551

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PERTAINING TO THE RANKING OF QUALIFICATIONS RECEIVED PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 68-02/03, FOR THE ENGINEERING, URBAN DESIGN, AND LANDSCAPE ARCHITECTURE FOR PLANNING, DESIGN, BID AND AWARD, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CITY CENTER RIGHT OF WAY INFRASTRUCTURE IMPROVEMENT PROJECT; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP-RANKED FIRM OF CHEN AND ASSOCIATES; SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE TOP-RANKED FIRM, AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE SECOND-RANKED FIRM OF EAC CONSULTING, INC.; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE SECOND-RANKED FIRM, AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE THIRD-RANKED FIRM OF EDWARDS AND KELCEY.

WHEREAS, on September 10, 2003, the City Commission authorized the issuance of an RFQ No. 68-02/03 to solicit qualifications from professional firms with the capability and experience to provide professional engineering, urban design, and landscape architecture services for planning, design, bid and award, and construction administration of urban streetscape improvements in the City Center Neighborhood in Miami Beach (the RFQ); and

WHEREAS, the estimated budget for the project referenced in the RFQ is \$16,069,350 and the estimated construction budget is \$12,173,750, which is appropriated as follows: Streetscape, \$6,577,500; Stormwater Improvements, \$4,296,250; and Water Improvements, \$1,300,000; and

WHEREAS, RFQ No. 68-02/03 was issued on September 18, 2003 with an opening date of October 24, 2003; and

WHEREAS, seven (7) proposals were received in response to the RFQ, by the following firms:

- Carney Neuhaus, Inc.;
- Chen and Associates;
- EAC Consulting, Inc.;
- Edwards and Kelcey;
- Keith and Schnars, P.A.;
- R. J. Behar & Company, Inc.;
- URS; and

WHEREAS, an Evaluation Committee was appointed by the City Manager via Letter to Commission (LTC) No. 288-2003 consisting of the following individuals:

- Gary Knight, Collins Park Neighborhood Association (Committee Chair);
- Eileen Ugalde, Assistant to President, Vice-President Government Affairs, University of Miami;
- Donald Kipnis, CEO, Miller and Solomon;
- Mauro Burgio, Capital Improvement Office, Project Manager;
- Ada Llerandi, Property Owner, member of Cultural Arts Council;
- Reuben Caldwell, Planning Department;
- Kent Bonde, RDA City Center Coordinator; and

WHEREAS, the City Manager appointed the following committee members to take the place of Ms. Ugalde and Mr. Kipnis due to their unavailability: Mr. Jonathan Breene, Setai Hotel Developer; and Mr. Micheli Grendene, owner of Casa Tua Restaurant; and

WHEREAS, on February 9, 2004, the Committee convened and discussed the qualifications and credentials of all seven firms, and consensus at the end of the meeting was to invite all respondents to provide a 15 minute presentation, followed by a 15 minute question and answer session; and

WHEREAS, the Committee reconvened on March 5, 2004 for the 2nd Evaluation Committee meeting; the Committee members discussed their individual ranking of all the firms and ranked the top three firms accordingly:

- First: Chen and Associates;
- Second: EAC Consulting, Inc.;
- Third: Edwards and Kelcey; and

WHEREAS, the City Manager has reviewed the Evaluation Committee's recommendation, and herein recommends that the Mayor and City Commission accept the Committee's recommendation, relative to the ranking of firms pursuant to RFQ No. 68-02/03 for the Engineering, Urban Design, and Landscape Architecture for Planning, Design, Bid and Award, and Construction Administration Services for the City Center Right of Way Infrastructure Improvement Project, and enter into negotiations with the first-ranked firm of Chen and Associates; if unsuccessful, negotiate with the second-ranked firm of EAC Consulting, Inc.; and if unsuccessful, negotiate with the third-ranked firm of Edwards and Kelcey.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission accept the recommendation of the City Manager pertaining to the ranking of firms pursuant to RFQ No. 68-02/03; further authorize the Administration to enter into negotiations with the top-ranked firm of Chen and Associates; should the Administration not be able to negotiate an Agreement with the top-ranked firm, authorize the Administration to negotiate with the second-ranked firm of EAC Consulting, Inc.; and, should the Administration not be able to negotiate an Agreement with the second-ranked firm, authorize the Administration to negotiate with the third-ranked firm of Edwards and Kelcey.

PASSED and ADOPTED this 14th day of April, 2004.

ATTEST:

Maria E. Manting

CITY CLERK



MAYOR

**APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION**

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M. D. [Signature] 3-29-03

City Attorney Date

**CITY OF MIAMI BEACH
COMMISSION ITEM SUMMARY**



Condensed Title:

Accept the City Manager's Recommendation Relative to the Ranking of Firms Pursuant to RFQ No. 68-02/03 for the Engineering, Urban Design, and Landscape Architecture for Planning, Design, Bid and Award and Construction Administration Services for the City Center Right of Way Infrastructure Improvement Project.

Issue:

Shall the City Commission accept the City Manager's recommendation related to the ranking of firms and authorize negotiations?

Item Summary/Recommendation:

On September 10, 2003, the City Commission authorized the issuance of a RFQ to solicit the qualifications from professional firms with the capability and experience to provide professional engineering, urban design, and landscape architecture services for planning, design, bid and award, and construction administration of urban streetscape improvements in the City Center Neighborhood in Miami Beach.

RFQ No. 68-02/03 was issued on September 18, 2003 with an opening date of October 24, 2003. The City received responses from the following 7 firms:

- Carney Neuhaus, Inc.
- Chen and Associates
- EAC Consulting, Inc.
- Edwards and Kelcey
- Keith and Schnars, P.A.
- R. J. Behar & Company, Inc.
- URS

The City Manager, via Letter to Commission (LTC) No. 288-2003, appointed an Evaluation Committee ("the Committee"). Consensus at the end of the 1st Evaluation Committee meeting was to invite all seven (7) firms to provide a 15 minute presentation, followed by a 15 minute question and answer session.

During deliberations at the 2nd Evaluation Committee meeting, the Committee members discussed their individual ranking of the three firms and arrived at the following Committee ranking:

- First: Chen and Associates
- Second: EAC Consulting, Inc.
- Third: Edwards and Kelcey

The firm of Chen and Associates, was deemed to be the first ranked firm based on the experience and qualifications of their team.

ACCEPT THE MANAGER'S RECOMMENDATION AND AUTHORIZE NEGOTIATIONS

Advisory Board Recommendation:

Financial Information:

Source of Funds:		Amount	Account	Approved
<div style="border: 1px solid black; width: 40px; height: 40px; display: inline-block;"></div> Finance Dept.	1			
	2			
	3			
	4			
	Total			

City Clerk's Office Legislative Tracking:

Gus Lopez

Sign-Offs:

Department Director		Assistant City Manager	For City Manager
GL	TH	RCM	JMG

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AGENDA ITEM C7A
DATE 4-14-04

CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139
www.miamibeachfl.gov



COMMISSION MEMORANDUM

To: Mayor David Dermer and
Members of the City Commission

Date: April 14, 2004

From: Jorge M. Gonzalez
City Manager

A handwritten signature in black ink, appearing to read 'Jorge M. Gonzalez'.

Subject: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PERTAINING TO THE RANKING OF QUALIFICATIONS RECEIVED PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 68-02/03, FOR THE ENGINEERING, URBAN DESIGN, AND LANDSCAPE ARCHITECTURE FOR PLANNING, DESIGN, BID AND AWARD AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CITY CENTER RIGHT OF WAY INFRASTRUCTURE IMPROVEMENT PROJECT; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP-RANKED FIRM OF CHEN AND ASSOCIATES; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE TOP-RANKED FIRM, AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE SECOND-RANKED FIRM OF EAC CONSULTING, INC.; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE SECOND-RANKED FIRM, FURTHER AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE THIRD-RANKED FIRM OF EDWARDS AND KELCEY.**

ADMINISTRATIVE RECOMMENDATION

Adopt the Resolution.

ANALYSIS

The City Center Right of Way Infrastructure Improvement Project (the "Project") is a \$16 million infrastructure project which includes the restoration and enhancement of an urban (residential and commercial) neighborhood's hardscape, including roadway, sidewalk, curb and gutter, landscape, streetscape irrigation, lighting, potable water, and storm drainage infrastructure as needed. This project is funded through City Center Tax Increment Funds.

The purpose of the Project is to provide for the restoration and enhancement of streetscapes and infrastructure, consistent with existing available master plans, qualified decisions of applicable City Departments and community preferences. The proposed Project will include potable water, and storm drainage infrastructure upgrades, streetscape work with restoration and enhancement of the neighborhood's hardscape, landscape, streetscape irrigation and lighting, potable water, and storm drainage infrastructure as needed. At this point, sanitary sewer upgrades are not anticipated as part of the Project.

ANALYSIS (Continued)

The selected Architectural and Engineering Firm ("Consultant") shall perform a variety of forensic and community planning tasks that will culminate in the creation of a Basis of Design Report (BODR) for the Project area. The BODR serves as the definitive Master Plan for all proposed improvements.

Improvements may include restoration and enhancement to the function and aesthetics of the following:

- Upgrading the stormwater drainage collection and disposal system to meet City Stormwater Master Plan recommendations.
 - Repair or replacement of existing water mains to meet City Water Master Plan recommendations.
 - Street resurfacing and new pavement markings.
 - Swale restoration, and/or curb and gutter restoration or upgrades.
 - Repair, extension, or widening of sidewalks and crossing ramps to provide continuous, ADA-Title III compatible separated pedestrian ways.
 - Installation of new pedestrian-scale street lighting and/or upgrade of existing lighting to correct deficiencies where needed.
 - Providing enhanced landscaping, development of additional areas for planting opportunities, and new / enhanced irrigation to support such plantings within the street right-of-way, as consistent with community and City staff preferences.
 - Improving of street-ends with lighting, landscaping, fencing, and/or parking, where appropriate.
 - Physical and/or operational improvements to local streets for the purposes of beautification, traffic calming and increasing alternative transportation routes including pedestrian and non-motorized vehicles.
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ANALYSIS (Continued)

The work effort will require that all aboveground improvements will be coordinated with existing and proposed aboveground and below underground infrastructure improvements, which may include the following tasks:

- Upgrading the drainage collection system.
- Repair or replacement of water mains and sanitary sewer lines.
- Limited coordination with other entities, including but not limited to, Florida Power and Light Company, BellSouth, Charter Communications and their vendors, for the relocation of above ground utilities to below ground locations within the Project's Right of Way. This applies specifically to Special Assessment District petitions filed by residents and accepted by the City Commission.

The estimated budget for this project is \$16,069,350. The estimated construction budget for the project is \$12,173,750. This estimated construction total includes \$6,577,500 for Streetscape; \$4,296,250 for Stormwater Improvements; and \$1,300,000 for Water Improvements.

On September 10, 2003, the City Commission authorized the issuance of a RFQ to solicit the qualifications from professional firms with the capability and experience to provide professional engineering, urban design, and landscape architecture services for planning, design, bid and award, and construction administration of urban streetscape improvements in the City Center Neighborhood in Miami Beach.

RFQ No. 68-02/03 was issued on September 18, 2003 with an opening date of October 24, 2003. A pre-proposal conference to provide information to firms considering submitting a response was held on October 2, 2003. BidNet issued bid notices to 78 prospective proposers, resulting in 43 proposers requesting RFQ packages, which resulted in the receipt of the following seven (7) proposals from:

- Carney Neuhaus, Inc.
 - Chen and Associates
 - EAC Consulting, Inc.
 - Edwards and Kelcey
 - Keith and Schnars, P.A.
 - R. J. Behar & Company, Inc.
 - URS
-

ANALYSIS (Continued)

The City Manager, via Letter to Commission (LTC) No. 288-2003, appointed an Evaluation Committee ("the Committee") consisting of the following individuals:

- Gary Knight, Collins Park Neighborhood Association (Committee Chair)
- Eileen Ugalde, Assistant to President, Vice-President Government Affairs, University of Miami
- Donald Kipnis, CEO, Miller and Solomon
- Mauro Burgio, Capital Improvement Office, Project Manager
- Ada Llerandi, Property Owner, member of Cultural Arts Council
- Reuben Caldwell, Planning Department
- Kent Bonde, RDA City Center Coordinator

Ms. Eileen Ugalde and Mr. Donald Kipnis were removed from the committee due to their unavailability. The City Manager appointed the following committee members to take the place of Ms. Ugalde and Mr. Kipnis: Mr. Jonathan Breene, Setai Hotel Developer; and Mr. Micheli Gredene, Owner of Casa Tua Restaurant.

On February 9, 2004, the Committee convened. Committee members Mauro Burgio and Michele Gredene were not present at this meeting, but a quorum of the Committee was present. The Committee was provided information on reference to the Project by Ronnie Singer, CIP Community Information Manager. Additionally, the Committee reviewed references secured by the Procurement staff, and discussed the following RFQ evaluation criteria as per Section 287.055, Florida Statutes known as the Consultant's Competitive Negotiation Act (CCNA):

- The ability of professional personnel;
- Past performance;
- Willingness to meet time and budget requirements;
- Location;
- Recent, current, and projected workloads of the firms;
- The volume of work previously awarded to each firm by the agency, with the object of effecting an equitable distribution of contracts among qualified firms, provided such distribution does not violate the principle of selection of the most highly qualified firms.

The Committee's consensus at the end of the meeting was to invite all seven (7) firms to provide a 15-minute presentation, followed by a 15-minute question and answer session.

The Procurement staff coordinated and scheduled presentations for March 5, 2004. On this date the Committee members convened and were provided presentations by all seven (7) firms. One Committee member, Michele Gredene, was unable to attend the meeting and consequently unable to rank the firms.

ANALYSIS (Continued)

After the firms' presentations, the Committee members discussed at length their individual perceptions of the qualifications, experience, and competence of all the seven (7) firms and then ranked the firms accordingly:

Company Name	Gary Knight	Ada Llerandi	Mauro Burgio	Reuben Caldwell	Jonathan Breene	Kent Bonde
Chen and Associates (1)	95 (1)	89 (1)	97 (1)	98 (1)	91 (2)	92 (1)
EAC Consulting, Inc. (2)	93 (2)	88 (2)	74 (2)	94 (2)	94 (1)	87 (2)
Edwards and Kelcey (3)	85 (3)	85 (3)	61 (4)	86 (5)	70 (4)	85 (3)
URS (4)	70 (4)	81 (5)	72 (3)	91 (4)	64 (5)	84 (4)
Keith and Schnars, P.A. (5)	65 (5)	79 (7)	61 (4)	92 (3)	83 (3)	80 (6)
Carney Neuhaus, Inc. (6)	65 (5)	84 (4)	56 (5)	83 (6)	59 (6)	83 (5)
R. J. Behar & Company, Inc. (7)	65 (5)	80 (6)	52 (6)	86 (5)	57 (7)	84 (4)

LEGEND:

Chen & Associates - 5-1st place votes = $5 \times 1 = 5$
 1-2nd place vote = $1 \times 2 = 2$
TOTAL = 7 = Ranked 1st

EAC Consulting, Inc. - 1-1st place vote = $1 \times 1 = 1$
 5-2nd place votes = $5 \times 2 = 10$
TOTAL = 11 = Ranked 2nd

Edwards and Kelcey - 3-3rd place votes = $3 \times 3 = 9$
 2-4th place votes = $2 \times 4 = 8$
 1-5th place vote = $1 \times 5 = 5$
TOTAL = 22 = Ranked 3rd

ANALYSIS (Continued)

The firm of Chen and Associates was deemed to be the first ranked firm based on the experience and qualifications of their team. Chen and Associates possess vast experience in the planning, design, permitting and construction administration of infrastructure redevelopment projects in South Florida. The Company's experience includes projects completed within the last two years for Broward County, City of North Miami Beach, City of Dania Beach, City of Margate's Community Redevelopment Agency and many other entities. All these projects have been successfully completed with aggressive timeframes, multiple funding sources and complex existing infrastructure.

In addition to Chen and Associates, the team is comprised of three highly specialized, nationally recognized firms. Civic Design Consultants will offer their experience and expertise in urban planning and streetscaping to help coordinate the variety of public and private redevelopment occurring in and around the City Center Neighborhood. The TBE Group has expertise in surveying, subsurface utility engineering and coordination which will be applied to address the congested corridors and many existing utilities. Kittelson and Associates lends its nationwide research and engineering expertise in traffic calming and traffic engineering to address the pedestrian/vehicular crossings and the mass transit routing and signalization that runs through the area.

Chen and Associates will offer the following to the City of Miami Beach:

- Community based design team approach.
- Vast experience in urban infrastructure redevelopment.
- Past and present high profile project experience gathered through the continuous projects performed throughout South Florida.
- Experienced in Public participation/Meetings.
- Strong track record of successfully completing projects within budget and time schedule.
- Extensive experience in facilitating public meetings.

RELATED EXPERIENCE

PRINCIPAL-IN-CHARGE/PROJECT MANAGER

Dr. Ben H. Chen, P.E.

Dr. Ben H. Chen, P.E. has over 30 Years of Experience in addition to his two advanced civil engineering degrees. Dr. Chen has been involved in literally hundreds of projects throughout the United States and the Caribbean. Additionally he has provided the following:

- Over 32 years of engineering experience providing water and wastewater treatment facilities design and construction management, facilities planning, environmental studies, utilities master planning, rate and financial studies;
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ANALYSIS (Continued)

- 12 Years of Neighborhood Redevelopment Experience;
- National and Municipal/Agency Infrastructure design experience:
 - Broadview Park Neighborhood Improvement Project Basis of Design Report, Broward County Office of Environmental Services
 - Broward County Central Neighborhood Improvement Project Basis of Design Project, Broward County Office of Environmental Services
 - Proud Neighborhoods Capital Improvements Projects, City of North Miami Beach, Florida
 - Post 911 Mapping Services for the City of New York
 - Traffic operations in Washington, D.C.
 - Urban Roadway Beautification for the City of Detroit, Michigan

The following references were secured by the Procurement staff for Chen and Associates.

Ms. Zully Williams, Project Manager
General Environmental Engineering Services
Village of Isla Morada

"Excellent firm to work with, their staff is always able to meet or needs in a very timely manner."

Mr. Pat McGregor, Project Manager
Broadview Park Neighborhood Improvement Project Basis of Design Report
Broward County Office of Environmental Services

"The BODR is completed and we are negotiating design and construction management services. Additionally, Chen and Associates provides the best customer service of the four Consultants I am presently using."

Mr. Hiep Huynh, Project Manager
Proud Neighborhoods Capital Improvements Projects
City of North Miami Beach

"Chen and Associates has been retained to provide continuing design services for the City of North Miami Beach's future projects."

Furthermore, during the Chen and Associates presentation on March 5th, 2004, Dr. Chen made a pledge of his personal commitment to the project by stating that, if selected, he would open a local office and relocate to Miami Beach, giving up some of his daily management responsibilities in the firm to become personally involved in the City Center project. Although not a part of the evaluation criteria, Dr. Chen's statement was considered by the committee as an indication of his high level of commitment.

Commission Memo

RFQ 68-02/03 - Engineering, Urban Design, and Landscape Architecture for Planning, Design, Bid and Award and Construction Administration Services for the City Center Right of Way Infrastructure Improvement Project

April 14, 2004

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CONCLUSION

The Administration recommends that the Mayor and City Commission adopt the attached resolution which requests to accept the City Manager's recommendation pertaining to the ranking of qualifications received pursuant to Request for Qualifications (RFQ) No. 68-02/03, for the Engineering, Urban Design, and Landscape Architecture for Planning, Design, Bid and Award and Construction Administration Services for the City Center Right of Way Infrastructure Improvement project; authorizing the Administration to enter into negotiations with the top-ranked firm of Chen and Associates.; and should the Administration not be able to negotiate an agreement with the top ranked firm, authorizing the Administration to negotiate with second-ranked firm of EAC Consulting, Inc.; and should the Administration not be able to negotiate an agreement with the second-ranked firm, further authorizing the Administration to negotiate with the third-ranked firm of Edwards and Kelcey.

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