



**PROCUREMENT DIVISION**

Telephone (305) 673-7490  
Facsimile (305) 673-7851

July 6, 2004

Mr. Sean Pinna  
Master Mechanical Inc.  
6187 N.W. 167<sup>th</sup> Street  
Miami, Fl 33015

**RE: NOTICE TO PROCEED, CONTRACT BID NO. 6-03/04, BASS MUSEUM SCHOOL OF ART (CARL FISHER CLUB HOUSE) HVAC RENOVATIONS**

Dear Mr. Pinna:

You are hereby notified to mobilize on the Project site and commence with physical construction work no later than **July 12, 2004**.

**The Work** shall be substantially completed within **Fifteen (15)** calendar days from the above stated date of this Notice to Proceed (**July 21, 2004**), and completed and ready for final payment within **Seven (7)** calendar days of the date certified by the Project Manager as the date of substantial completion.

Thank you for your cooperation.

**CITY OF MIAMI BEACH**

  
Gus Lopez, CPPO  
Procurement Director

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**Contractor hereby acknowledges receipt of this Notice to Proceed.**

Signature: \_\_\_\_\_

Printed Name: Sean Pinna

Title: Manager

Date: 7-9-04