

GENERAL OBLIGATION BOND PROJECT OVERSIGHT COMMITTEE
MEETING MINUTES
AUGUST 5, 2002

1. Attendance – See Attendance Sheet attachment

2. Review and Acceptance of Minutes from July 1, 2002 meeting

Frank Del Vecchio requested that the portion of the minutes referring to the Recommendation to the City Commission for the Acceptance of the Basis of Design Report (BODR) for the Flamingo/Lummus Neighborhood be revised to reflect the opposition to curbside angled parking in the neighborhood (especially adjacent to commercial areas), and that the BODR was revised to reflect no curbside angle parking on Pennsylvania Avenue.

ACTION: A motion to approve the minutes of July 1, 2002 Committee meeting was made by Mr. Del Vecchio and seconded by Michael Rotbart. The minutes were unanimously approved.

3. Project Status Report

Jean-Francois LeJeune asked if the second Community Design Workshop for the West Avenue Right of Way Improvement Project was still on hold pending the outcome of the search for more Stormwater dollars. Tim Hemstreet responded that it was still on hold, but that the Administration is close to finalizing the funding issue.

Martin Hyman requested an update on the Espanola Way Streetscape Project. He had concerns regarding the schedule, completion date, and how any unused contingency funds would be used. He stated that he would like to see the unused funds kept in a fund for the neighborhood to use for possible shortfalls on other projects. John DePazos, Senior Capital Project Coordinator, provided the Committee with an update on the project and its schedule. He stated that the project is approximately 60% complete, and that the contract included financial incentives for the Contractor to complete the project early.

Mr. Hyman inquired as to the status of the final plans and specifications for the South Shore Community Center, which the Administration anticipated to be complete on July 31, 2002. Carl Hastings, Construction Manager, informed the Committee that the Consultant was running approximately 2 weeks behind schedule, and that the deliverables were expected in August.

Roberto Sanchez wanted to know if the demolition of the Normandy Isle Park and Pool had begun. Mr. Hemstreet explained that it was delayed due to the location of an FPL transformer in the building that supplies power to the traffic lights near the Pool. FDOT is scheduled to reroute the lights the week of August 12, 2002. Once that issue is resolved, the demolition can begin.

There was discussion regarding the use of the General Obligation Bond funds allocated for the Shane Water Sports Center for the unfunded improvements to the Normandy Isle Park, as the Committee had recommended to the City Commission at a prior Committee meeting. Assistant City Manager Bob Middaugh explained that the Administration would be submitting options to the City Commission for the use of those funds, and that the Normandy Isle Park project would be among those options.

4. Recommendation to City Commission

(a) Presentation regarding Right-of-Way and Parks/Facilities Project Sequencing

Assistant City Manager Middaugh and Mr. Hemstreet made a presentation to the Committee regarding the proposed sequencing of the Neighborhood Right-of-Way Improvement projects and the Parks/Facilities projects. The presentation included an outline of what the Planning process timeline was originally anticipated to be and what the actual timeline has come to be, a summary report of what phases some of the projects are currently in, a discussion of what factors must be considered when creating a sequencing schedule for such an extensive program, and the Administration's proposed sequencing schedule. It was noted that the sequencing only concerned those projects managed by a Program Manager (Hazen & Sawyer or URS).

Mr. Rotbart explained that he felt some of the North Beach neighborhood projects should be expedited earlier in the program than the proposed schedule called for. A discussion was held regarding why the North Beach projects were sequenced as they were. Mr. Hemstreet informed the Committee that the earliest the North Shore neighborhood could be in construction was in Fiscal Year 2005.

There was a discussion held regarding how the Program Managers and the CIP Office were in implementing electronic project management systems. Mr. Hemstreet informed the Committee that the Program Managers had implemented their systems, but that the CIP Office had not yet implemented one.

There was discussion regarding the organizational structure and budget for the CIP Office. Mr. Hyman requested that information relative to the structure and budget of the office be presented to the Committee at an upcoming meeting. Larry Herrup suggested that Trish Walker, Chief Financial Officer, make a

presentation to the Budget Advisory Committee at the August or September meeting, and then the information also be presented to the General Obligation Bond Committee.

Professor LeJeune requested that the Committee be given an update every six (6) months or so on the status of the sequencing. Mr. Herrup agreed and also requested a regular update on shortfalls in funding for the General Obligation Bond Funded projects so that the Committee could assist the Administration in securing funds for those shortfalls.

ACTION: Larry Herrup made a motion to recommend that the City Commission approve the sequencing of the projects as proposed by the Administration, with an update provided to the Committee every 6 months, and that future updates include projects not managed by a Program Manager.

Roberto Sanchez seconded the motion, but stated that he felt the City-managed projects were not relevant to this motion. He could not approve something he has not seen.

Mr. Hyman stated that he wanted to see the sequencing of both Program Managed and City-managed projects before moving forward with this. Mr. Del Vecchio stated that it was important that the City Commission know that the sequencing did not include all of the City's capital construction projects. Mr. Hemstreet told the Committee that the City Commission was aware of it, that the City Commission had requested the same information for the City-managed projects when this presentation was made at a Commission Workshop on July 15, 2002. He stated that the Administration was preparing that information and would bring it back to the City Commission before a final decision was made.

The Committee voted on the motion. It passed with a vote of 5 for and 3 against. Mayor David Dermer, Roberto Sanchez, Larry Herrup, Jean-Francois LeJeune, and Mitch Novick voted for the motion. Martin Human, Michael Rotbart, and Frank Del Vecchio voted against the motion. Amy Rabin was not present for the vote. Mijel Brazlavsky, Sherri Krassner, and Leonard Wien were absent.

Resident Isaac Camber spoke about the capability and capacity of the staff. He stated that he felt the City needed good people managing these projects, and that the City needed to update the capability of its staff. He also stated that there needed to be accountability for the progress of these projects.

Mayor Dermer stated that he had confidence in the staff that was in place managing these projects, and their respective levels of ability. He stated that the CIP Office was probably the most closely watched group in the City.

Mr. Hyman asked for an update on the North Shore Park and Youth Center project. Todd Osborn, Program Manager for URS, stated that the project had been approximately 45 days behind schedule due to weather, but that the Contractor had made up approximately 22 days of that time. He stated that walls should be appearing soon. The anticipated completion date is July of 2003.

5. Informational Items

- (a) Updated Calendar of Scheduled Community Design Workshops – The updated calendar of scheduled Community Design Workshops was presented to the Committee but not reviewed.
- (b) Rescheduling of September Meeting – The Committee was informed that the September meeting would be held on September 9, 2002 instead of September 2, 2002 due to the Labor Day holiday.
- (c) North Shore Neighborhood Community Design Workshop # 2 Report – The Committee was presented with a report on the North Shore Neighborhood Community Design Workshop # 2.
- (d) North Shore Open Space Park Phase II Construction Contract Award – The Committee was informed that the City Commission awarded the bid for construction of the North Shore Open Space Park Phase II project to Play Space Services, Inc.
- (e) City-Wide Signage Plan Agreement with Society for Environmental Graphic Design (SEGD) – Joyce Meyers, Interim Senior Capital Project Planner, informed the Committee that the City-Wide Signage Plan was moving forward. The City Commission had approved the issuance for an RFP for a designer for the signs. The General Obligation Bond funds were being used to hire Society for Environmental Graphic Design (SEGD) to assist with reviewing the Designer proposals and obtaining the FDOT permits for the Signage District.

6. Change Order Report

The Change Order Report was presented to the Committee.

Meeting adjourned at 8:14 p.m.

JMG/RCM/TH/KLM