

**GENERAL OBLIGATION BOND OVERSIGHT COMMITTEE
MEETING MINUTES
October 5, 2004**

1. **Attendance – See Attendance Sheet attachment.**
2. **Review and Acceptance of September 14, 2004 meeting minutes.**

ACTION: Mr. Leonard Wien motioned to approve the minutes. The motion was seconded by Mr. Frank Del Vecchio. The motion passed.

3. **Change Orders**

The Administration informed the Committee that no new change orders were approved last month. Due to a question raised at the September 2004 meeting regarding Espanola Way Streetscape Project the Administration revised the report to reflect previously unreported change orders on that project.

Tim Hemstreet, Director of the Capital Improvement Projects (CIP) Office, stated that when the report was originally put together, the report was to reflect those change orders issued to contractors during the course of construction.

He further stated that there are other items that are paid for out of the contingency. Those items may be fees for permits, such as DERM permits, testing agencies or additional services awarded to an A/E firm. Those items were not included in the Change Order Report.

Mr. Hemstreet asked for clarification from the Committee whether or not the expectation was to have anything that's being funded from the contingency reflected in the report, making it a contingency report, rather than a change order report.

A discussion was had and the consensus of the Committee was that the report should be amended to include all items funded out of the contingency once a project is in construction thus making it a contingency report.

Mr. Jean-Francois LeJune questioned the supervision expenses included in change order 22 for the North Shore Park and Youth Center Project and why they were necessary. Mr. Hemstreet stated that supervision fees are a specific item that can be charged against the change order. He further stated that there are three (3) different ways change orders can be priced: 1) lump sum; 2) actual labor, materials and supervision cost; or 3) sub-contractor's cost plus the contractor's allocation percentage charge that is

in the contract. Mr. Hemstreet stated that supervision fees are an allowable cost that can be itemized separately.

Mr. Scott Needleman stated that with respect to the Espanola Way Streetscape Project on change order number 21, he felt that \$17,000.00 for the installation of additional sprinkler heads seemed excessive. Mr. Hemstreet stated that he would have to go back and review the change order. If necessary, additional revisions would be made to the report.

4. Discussion

- (A) Rescheduling of November 2, 2004 meeting - Mr. Hemstreet stated that this issue was listed on the agenda to advise the Committee that the next meeting is scheduled on the same day as Election Day. He wanted to know if the Committee wanted to reschedule the meeting. It was the Committee's desire to hold the meeting as scheduled.

Mayor Dermer asked how the Administration was doing with respect to site visits. He also asked if the Committee has scheduled their bus tour. The Committee agreed that the G.O. Bond Bus Tour would be scheduled for October 18, 2004 at 9:00AM. The meeting place will be outside the front of City Hall.

5. Project Status Report

- (A) Fire Station #2

Mr. Mauro Burgio, Senior Capital Projects Coordinator for the project, informed the Committee that a Notice to Proceed was given to the Contractor. He stated that materials for the drainage work that needed to be done in the parking lot are on order. He also stated that the Administration is working with the Fire Department to come up with a parking scheme on how the parking is going to function while the work is being conducted.

- (B) Fire Station #4

Ms. Alex Rolendelli, Senior Capital Projects Coordinator for the project, informed the Committee that the permit drawings had been walked through the Building Department and the seawall restoration drawings have been approved for permit. The contractor is finalizing the DERM permit processing and the contractor has mobilized to the site effective August 23, 2004. The contractor had placed a fence around the perimeter and is starting with the Seawall restoration. The contractor has 120 days to complete the work including the docks. As of October 1, 2004, the Administration

had issued the preliminary notification to proceed for the new buildings.

Mayor Dermer asked if it was appropriate for the contractor to begin work on the building itself at the same time as work on the seawall.

Ms. Rolandelli stated that the Administration preferred for the contractor to finish with the seawall work, because once the contractor starts working on the foundations for the building, the constraints on the site are very tight and will limit the working space. Ms. Rolandelli stated that the contractor could begin work on the foundation once most of the seawall construction is complete, perhaps ninety (90) days into the 120 allowed for the seawall construction.

(C) Normandy Isle Park and Pool

Mr. Hemstreet informed the Committee that the project status was at the same stage as at the last report. The consultant is updating the construction drawings to reflect the current status of construction. The Administration previously received the first deliverable, essentially a sophisticated punch list of exactly where the project stood, and the consultant is now working on the drawing piece. This includes a survey confirming elevations for the deck and other constructed items on the project so that the consultant can make recommendations as to what should be done about non-conforming work that had been identified in the first deliverable. Also, in that time period, the consultant will provide the Administration with additional special inspections or specialty type visits for some of the installations that have been done. The Administration anticipates being ready in November to start pricing the project with another contractor.

Mr. Frank Del Vecchio asked what the construction schedule was for the beachfront restrooms project. Mr. Hemstreet stated that this project had been somewhat problematic. The City and the original designer of record were in litigation for some time. Litigation was settled in May or June of 2004. From the date of the design build contract award in April of 2003 through the settlement in June of 2004, the project was more or less on hold. The Administration is now working with the design build contractor to move the project forward, and the City was awaiting a revised price to reflect the change in time, because it's now 18 months after the original bid price, as well as securing a new designer to do the balance of design work. No construction schedule has been set to date because the contractor is still not under contract fully. The Administration needs to finish negotiations.

Mr. Del Vecchio asked if the Administration could include a discussion of the Flamingo Park plan along with the 60% Community Design Review meeting for the Flamingo Neighborhood Improvement project.

Ms. Diana Trettin, Senior Capital Projects Coordinator for the project, informed the Committee that the Administration was currently in the process of doing a departmental review of the 60% drawings for the Flamingo Neighborhood Improvement Project and the comments are being sent back from the departmental review. Once the comments are all received, the Administration can schedule the Community Design Review meeting. With respect to Flamingo Park, there was a walk-through performed on October 5, 2004 for the planning stages, but there is such a big discrepancy between where the neighborhood project is and where the park project is that it is not feasible to run the two projects concurrently.

Mr. Del Vecchio asked for clarification on what portion of the budget is available for reallocation from the Meridian Avenue streetscape extension. Mr. Hemstreet stated that the Meridian Avenue Extension was completely constructed by the developer, so the G.O. Bond allocation is available.

Mr. Del Vecchio asked about the status of the relocation of the Day Care Center on the first floor of the South Shore Community Center. He asked if it's still a part of the plan to relocate it and if so, if there is a schedule for it. He also asked what the timetable was on the construction of the ground floor of the building and whether the programs that use the ground floor are going to have to be relocated. Mr. Hemstreet stated the latest directive the Administration received from the Commission is to essentially treat this project as a tenant building. The money that was put aside in the G.O. Bond Program would then go toward improving the basic infrastructure and systems of the facility. The Administration has completed the roof re-placement portion, the HVAC replacement, and the portion of the fire alarm replacement for the second floor and are now moving down to the first floor. He stated that the activities likely won't involve the displacement of any tenants because the renovation is primarily not being conducted in tenant areas.

Mayor Dermer asked if there was anything related to the Flamingo Neighborhood improvement project that will remedy the flooding situation at the intersection of Alton Road and 11th Street. Mr. Hemstreet stated that the issue would be reviewed and a response provided as appropriate.

Mr. Steven Kozlowski asked for an update on the FDOT PD&E Study for the Normandy Drive/71st Street Corridor Enhancement project and if there is anything that can be done to push it along. Mr. Hemstreet stated that the project is not being managed by the Capital Improvement Projects (CIP) Office, so a report would have to be provided at the next meeting.

Mr. Kozlowski also asked for the status of the North Beach Recreational Corridor and the Allison Park projects. Mr. Hemstreet stated these projects are not managed by the Capital Improvement Projects Office (CIP), so reports would have to be provided at the next meeting.

Mr. Leonard Wein stated that he would like an update on the Indian Creek Greenway project. Mr. Hemstreet stated that the Administration has issued a Notice to Proceed to EDAW. EDAW had finished the first portion of the project, which was the survey and is now moving forward into the major study portion. Mr. Burgio, Senior Capital Project Coordinator for the project, informed the Committee that the Administration is going to issue a Notice to Proceed for the remainder of the work this week. Once the Notice to Proceed is issued for the remainder of the work, the duration of the project will be 321 days, which should be around August of next year. This included the preliminary feasibility study and meeting with the various regulatory agencies to define what can be done to build the Greenway demonstration project.

The Meeting adjourned at 6:38 p.m.

JMG/RCM/TH/KLM/kmc