

**GENERAL OBLIGATION BOND OVERSIGHT COMMITTEE  
MEETING MINUTES  
November 2, 2004**

1. **Attendance – See Attendance Sheet attachment.**
2. **Review and Acceptance of October 5, 2004 meeting minutes.**

*ACTION: Mr. Roberto Sanchez motioned to approve the minutes. The motion was seconded by Mr. Michael Rotbart. The motion passed.*

3. **Contingency Report**

Mr. Tim Hemstreet, Director of the Capital Improvement Projects (CIP) Office, stated that the Administration has not completed updating all the older projects to reflect all charges made against the project contingency, as opposed to just change orders funded out of the project contingency. However, all the current projects have been updated to include those charges.

He also informed the Committee that there was one (1) additional change order that was approved in October for \$11,942.00 to the Contractor for the North Shore Park & Youth Center project for close-out items towards getting a final Certificate of Occupancy.

4. **Recommendation to the City Commission**

Mr. Tim Hemstreet, Director of the Capital Improvement Projects (CIP) Office, stated that the Administration is seeking a recommendation from the Committee that the City Commission award additional A/E services on the Normandy Sud project. The scope includes additional design effort to implement the re-planning study to include additional landscaping, hardscape and lighting enhancements. The amount of these services would be \$58,220.00.

Mr. Roberto Sanchez made a motion to recommend that the City Commission award additional services in the amount of \$58,220.00 to Tetra-Tech WHS for the Normandy Sud Right-of-Way Infrastructure improvement project. The motion was seconded by Mr. Leonard Wein. The motion passed.

5. **Project Status Report**

- (A) Fire Station No. 2

Mr. Mauro Burgio, Senior Capital Projects Coordinator for the project, informed the Committee that the Contractor has made good

progress with respect to the installation of the drainage in the area that will become the future temporary parking area for the Fire Department. Mr. Burgio further stated that the Administration is coordinating the design of the parking layout and is performing pre-construction activities.

Mayor Dermer asked what the plans were for the staging ground. Mr. Burgio stated that the Contractor is going to be required to install construction fencing along the area, with a portion allocated for parking for the Fire Department and a portion allocated for staging for the Contractor for storing materials, etc.

Mr. Fred Beckmann, Director of the Public Works Department, stated that the area that is part of the golf course will be restored to the golf course once the entire Fire Station No. 2 project is completed.

Mayor Dermer asked that notices be given out to residents that will be affected in that area to inform them that the golf course will be restored.

Mr. Tim Hemstreet stated that a letter will be sent. Mr. Hemstreet stated that the permit to occupy the space is categorized as a temporary parking lot or facility and the Administration's understanding is that in order to convert the space to a permanent parking lot or facility, it would require a referendum, which has not been placed on any ballot.

(B) Fire Station No. 4

Ms. Alex Rolendelli, Senior Capital Projects Coordinator for the project, informed the Committee that the Administration has a barge working from the water on the seawall portion of the project. Most of the wooden poles had already been removed. Ms. Rolendelli further stated that the Contractor is fully mobilized and the demolition of the project has been completed. The project is on schedule. Ms. Rolendelli stated that on October 1, 2004 the first notice to proceed for the new building was issued.

(C) Normandy Isle Park and Pool

Ms. Alex Rolendelli, Senior Capital Projects Coordinator for the project, informed the Committee that the City received the final "Existing Conditions Report" from the Architect of Record. Ms. Rolendelli stated that this report will be the basis for pricing the remaining work that needs to be done to complete the project. Ms. Rolendelli further stated that the Administration is anticipating the

submittal from the architect for the revised drawings and specifications, and anticipates having a full package to give to a new contractor to establish pricing and timetables. Ms. Rolendelli anticipates beginning construction in February 2005.

Mr. Sanchez asked if permits from the Building Department must be pulled again because of the previous work being stopped and the revised drawings set. Ms. Rolendelli stated that the Building Department has accepted the new contractor and the existing permit remains open. Ms. Rolendelli further stated that the drawings are the same; however they will be marked as what has already been built and what remains to be built.

Mr. Scott Needelman asked what would happen if there were no approved inspections on the project for more than 180 days. Mr. Needelman inquired as to how the Administration can prevent the permit from becoming invalid. Mr. Hemstreet stated that a change of Contractor action or calling for inspection re-starts the 180 day time clock.

Ms. Deede Jeryl Weithorn asked what the timeline was to complete the project. Mr. Hemstreet stated that the Administration anticipates completion of the project to be 4 to 5 months from the date the Contractor commences work. The park portion will likely be built concurrently.

Ms. Weithorn asked for a budget for the project at either for the December or January G.O. Bond Meeting. Mr. Hemstreet stated that the Administration will provide a budget, however it will have some missing items until the Administration knows what position the Surety is going to take with regard to the completion of the pool project.

Mr. Roberto Sanchez asked if there a plan in place in the event that a settlement is not reached with the funding company in a timely manner. Mr. Hemstreet stated that the Administration has provided the same package that went to the Surety to one of the J.O.C. Contractors to have it priced at the same time so the Administration will be in a position to proceed with the J.O.C. Contractor if necessary.

D) Indian Creek Greenway

Mr. Mauro Burgio, Senior Capital Projects Coordinator for the project, informed the Committee that the full Notice to Proceed has been issued to the Consultant for the entire pilot project. Mr. Burgio further stated that since August, some tasks have been completed

such as the evaluation of the condition of the seawall. Mr. Burgio stated that the feasibility study is underway and the completion is anticipated in September 2005.

E) & F) Allison Park and North Beach Recreational Corridor

Mr. Fred Beckmann, Director of the Public Works Department, informed the Committee that some of the vegetation has already been removed and will be replaced with new plantings as part of the project. Mr. Beckmann further stated that the project is estimated to cost \$3.2 million and will head from 64<sup>th</sup> Street through Bandshell Park then Ocean Terrace to 79<sup>th</sup> Street to connect to the Recreational Corridor at North Shore Open Space Park, which will provide continuous activity along the sand dune from Allison Park to the City limits. Mr. Beckmann stated that the project is currently at the 30% design level; however there are major issues with the Department of Environmental Protection. Mr. Beckmann stated that there is a disagreement regarding the surface treatment that has led to a delay in the issuance of the permit.

Mayor Dermer asked if it's possible to get the permit for the entire area, leaving out the one particular place where there is concern until the issue is resolved. Mr. Beckmann stated that the concern involves the entire project and the Department of Environmental Protection is hesitant to issue a permit until all the concerns have been resolved. The Administration anticipates a resolution within 60-90 days. Construction commencement is anticipated for July 2005.

Mr. Roberto Sanchez asked if the Administration was considering and evaluating both concrete slabs and pavers for the corridor. Mr. Beckmann stated that the Administration is evaluating both concrete slabs and pavers, but that the consultant believes it will cost 30% more for the pavers.

G) Normandy Drive/ 71<sup>st</sup> Street Corridor

Mr. Hemstreet informed the Committee that this item was being deferred until the December 7, 2004 meeting because of meetings that are being held with the Florida Department of Transportation on the project during the month of November.

**6. Informational Items**

A) Updated Calendar of Scheduled Community Meetings

The updated Calendar of Scheduled Community Meetings was

presented to the Committee, but not reviewed during the meeting.

B) Biscayne Point RFQ for Design, Bid/Award, Construction Administration

Mr. Hemstreet further stated that during the Commission meeting on October 13, 2004, the Administration received authority from the Commission to issue a new RFQ to solicit a new designer for the neighborhood.

The Meeting adjourned at 6:20 p.m.

JMG/RCM/TH/KLM/kmc

F:\CAPI\SaII\KRISTAL\G.O. BOND\MINUTES\MIN11022004-DRAFT.doc