

**GENERAL OBLIGATION BOND OVERSIGHT COMMITTEE  
MEETING MINUTES  
April 3, 2006**

1. **Attendance – See Attendance Sheet attachment.**
2. **Review and Acceptance of February 6, 2006 meetings minutes.  
Review and Acceptance of January 9, 2006 meeting minutes.**

C. Cuervo requested that the minutes and after action report from the CIP workshop could be added to the minutes of February 6, since that workshop replaced the March meeting. C. Cuervo also requested that they be brought to the May 1, 2006 meeting.

**ACTION: J. Malakoff motioned to approve the February 6, 2006 minutes. D.J. Weithorn seconded the motion.**

**ACTION: A. Annunziato motioned to approve the January 9, 2006 minutes.**

3. **Contingency Report**

Mr. Jorge Cano, Assistant Director of the Capital Improvement Projects (CIP) Office, informed the Committee of new change orders and Additional Services that were approved since the last report.

**DISCUSSION:** Clarification was made that change order amounts include materials and installation. In the particular case of the window-glazing change (FS2), the cost reflected material only. Information was also clarified about the reason for the change at Fire Station 4, with regard to the propane tank. Enlarging the propane tank and its placement triggered additional changes.

J. Cano indicated that the new processes being addressed in the CIP office are designed to catch as much contingency in the early, planning phase, in order to minimize the number and cost of change orders.

**REPORT:** The GOBOC requested information from the CIP Office about 8 parking spaces in front of a commercial building on 51<sup>st</sup> Street that will be lost due to planned street improvements. The new design keeps the original spaces, but what is lost are the illegal spaces now created by motorists.

4. **Project Status Report**

- a. **Update on Fire Station No. 2:**

Jorge Cano reviewed the Project Status and Timelines, as distributed.

Fire Station 2 is at approximately 70% completion. Once roof placement is done, interior installations begin. Glazing is also being done. Substantial completion, prior to punch-list items, is expected in September, 2006.

**DISCUSSION:** Committee expressed concerns that this project was originally

scheduled for completion in February. K. Mizell of the CIP Office addressed the delays, citing unforeseen site conditions, issues prior to construction with the radio tower, hurricane delays and material shortages. Interior work is well underway. After windows are installed, sheet-rock will go up.

The Committee indicated that all the delays are understandable; however, there is concern that we are now approaching Hurricane Season again and construction of the Fire Station may face similar delays again.

Request was made by the representative of the Budget Advisory Committee for the Budget Committee to receive periodic updates on CIP projects before budgets are prepared for the next fiscal year. The request is for this information to be submitted no later than June 2006. Clarification was made that costs included in FF&E do not affect operating costs.

**b. Update on Fire Station No. 4:**

Jorge Cano reviewed the change orders required for the program.

Fire Station 4 is at 80% completion, looking at a late May or early June substantial completion.

**c. Normandy Isle Park and Pool:**

J. Cano discussed construction of the project.

Pool approximately 75% complete. Final completion and CO is planned for September 2006.

The Park is expected to be open in late May 2006. A major component of the park construction included replacing a corroded 4" water main that services the park and apartment buildings to the north of the park. Fence at the north and west end of the park is currently chain-link, unlike the constructed fence surrounding the rest of the park. If funding is available, construction may include replacing that chain-link fence with the custom fencing. This will entail an additional two months to complete. Decision would involve input from the Park and Recreation Department. This was not part of the original scope of the project.

Parks and Recreation Director Kevin Smith presented information about programs that are planned for the park once it is open. The programs are set to begin in increments, as various phases of the facility are opened. The park will still be functional for use despite the construction delays.

**5. Informational Items**

**(A) Updated Calendar of Scheduled Community Meetings**

The updated calendar of scheduled community meetings was presented in the agenda packet, but not reviewed.

**(B) Construction Schedule by Neighborhood**

**ADDITIONAL DISCUSSION ITEMS:** Before the presentation, several items were raised for discussion

1) Update on CIP Staffing as requested by Committee.

2) North Shore Open Space Park Discussion was initiated about the paved pathway, which was previously installed. T. Hemstreet clarified that the question was for Public Works, not CIP.

3) Seawalls Questions were addressed about the Collins Canal, Pinetree Park seawalls. This question should also be addressed to Public Works. *CIP will invite a representative of Public Works to the next meeting.*

4) Botanical Gardens

J. Malakoff asked about the status of the Botanical Gardens improvement project. Project is on hold until the Master Plan comes to completion and so far the plan includes that the Garden remain in its current location.

(C) South Pointe Neighborhood Phases III, IV, V BODR

Presentation by Chen and Associates, Civil and Environmental Engineers on proposed streetscape improvements to South Pointe Neighborhood.

Phase II is expected to begin construction at the end of 2006 and completion by the first quarter 2008. Phase III is expected to begin early in 2008. There may be some construction overlapping.

The Committee adjourned at 7:02 PM. The next meeting will be held May 1, 2006.

JMG/TH/JECH/shl